

# CHEDDINGTON PARISH COUNCIL

## MINUTES OF THE SEPTEMBER MONTHLY MEETING

HELD ON WEDNESDAY 4<sup>th</sup> SEPTEMBER 2024 AT 7PM IN THE PAVILION



### 113/24 PUBLIC FORUM

There was no public forum.

### 114/24 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr T Richards and Roz Roberts, Clerk

Cllr C Poll – Buckinghamshire Council

Cllr P Brazier – Buckinghamshire Council

4 members of the Public were in attendance

#### **Apologies:-**

Cllr T Daly – Son's Graduation

Cllr K Oastler – Family Commitment

Cllr D Finch – Family Illness

### 115/24 DECLARATIONS OF INTEREST

None.

### 116/24 APPROVAL OF MINUTES

The Minutes of the Parish Council's August Monthly meeting held on the 7<sup>th</sup> August 2024 were approved and signed by the Chair.

### 117/24 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

#### **Cllr Poll**

The briefing regarding the changes to the planning policy framework and draft consultation had been held. There was a discussion about the new housing supply figures which concerned the Buckinghamshire Councillors. Out of the 86000 required, 61000 across the whole of Buckinghamshire were still needed (25000 already in plan).

It was highly likely that the National Infrastructure Plan would be scrapped and the S106 funding might change too.

One positive aspect is the Chiltern Beechwoods Special Area of Conservation as it currently precludes any development within 12kms of the SAC. Cllr Hollett and Cllr Fee agreed that unfortunately this probably could not be used to stop development in the future. There was also no Suitable Alternative Natural Greenspace (SANG) on the horizon that would allow more than 9 houses being developed in Cheddington now.

Cllr Hollett was very concerned about these potential developments but acknowledged that now nothing could be done but to wait on the outcome of the Consultation.

Cllr Fee asked Cllr Poll if any of the other larger Councils were making any comments? Cllr Poll advised all were in discussion.

#### **Cllr Brazier**

Cllr Brazier discussed the changes to the Community Boards and the way they would work once they had been reduced from 16 to 8 from May 2025. He also advised that the budget had been cut.

### 118/24 CLERK'S UPDATE REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report.
- **Barratts - Land at Gooseacre - Tree** – Nothing to report.
- **Connecting Path Suggestion at Recreation Ground** – On hold.

# **CHEDDINGTON PARISH COUNCIL**

## **MINUTES OF THE SEPTEMBER MONTHLY MEETING**

**HELD ON WEDNESDAY 4<sup>th</sup> SEPTEMBER 2024 AT 7PM IN THE PAVILION**

- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – Clerk will finalise the costings in respect of the ground sockets with the installer on the 5<sup>th</sup> September and will forward total figures (including MVA's units/accessories) to Jonathan Fuller at Buckinghamshire Council Highways.
  - **Future development of football/sports facilities at the Recreation Ground – MUGA** – See planning.
  - **Football Pitch Upgrading, Cheddington Recreation Ground** – Clerk met with Elite Sports Turf who recommended what remedial works could be done with the grant funds provided by the FF. Parish Council agreed to proceed.
  - **Tidying up of vegetation behind Pavilion/Bowls Club** – Clerk to ask JDR Treecare for a more detailed breakdown of the works and to arrange to meet onsite to discuss.
  - **General**
    - **Engraving 'missing' names on the War Memorial** – Nothing to report.
    - **Overhanging Vegetation Field, Station Road** – Works had been done.
    - **Notice board at the Green** – Due to be delivered in September. Clerk waiting on confirmation of date.
    - **AGAR** – Training for Omega System diarised for 10<sup>th</sup> September.
    - **Cheddington Website Security** – Website now https secure.
- New village website.** Clerk to look at other web sites.
- **Zip Wire Service** – Report circulated and Wicksteed appointed to do repairs.
  - **Buckinghamshire Best Kept Village Winners 2024** - The presentation would be held on Saturday 21<sup>st</sup> September at The Green @3.30pm. Clerk to put on PC Facebook page. Clerk to contact the WI for cakes/helpers.
  - **Responsible Dog Owner's Sign** – To discuss at October's meeting.
  - **Recreation Ground Picnic Benches delivered** – Cllr Hollett would put together at home but asked for the assistance of the handyfolk. Clerk would look at positioning of the 4 benches.
  - **Cheddington Roll of Honour plaque** detailing all Parish Chairs from incorporation – Clerk would look into this.
  - **Allotments Agreement** - It was agreed that a flat rate for all would be introduced from October 2025. This would be in line with other local allotment sites. Clerk would also double check with other local sites if deposits were taken. If this was the case, it was agreed that a £30 refundable deposit should be implemented for any new allotment tenant from the 1st October 2024 renewal. This would be returned at the discretion of the Parish Council/Warden, only if the plot was left in a 'workable' condition. Clerk would advise all holders in the 2024 renewal/invoice letter of the changes to the tenancy agreement and attach/enclose a copy for their information.
  - **Zebra Crossing Flashing Warning Sign** - Cllr Hollett asked Clerk to contact Daryl Bonser at Buckinghamshire Highways to enquire about the flashing sign on the approach to the crossing as discussed at the last site meeting with Persimmon.

### **119/24 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS**

**19.08.24 - Carla Beard** - Animal Welfare re family fun day 15.09.24 at Village Hall - Clerk advised her to contact the organiser direct.

**19.08.24 - Cheddington Neighbourhood watch** - email - NHW Cascade Message - New members – Noted.

**21.08.24 - Mark Everton, Resident, Paines Orchard** – email - Lamp Post removal at Paines Orchard to enable the property's kerb to be dropped to create a car parking space.

It was agreed that in the first instance the Clerk would contact Paul Foot, the Local Area Technician, to see if this was permitted and whose responsibility it was to make the decision to remove. To be discussed at October meeting.

**28.08.24 - Vistry Homes** – email - Vistry Homes Ltd - Land off High Street, Cheddington - Meeting Dates — Thursday 17<sup>th</sup> October preferred date.

# **CHEDDINGTON PARISH COUNCIL**

## **MINUTES OF THE SEPTEMBER MONTHLY MEETING**

**HELD ON WEDNESDAY 4<sup>th</sup> SEPTEMBER 2024 AT 7PM IN THE PAVILION**

**02.09.24 – Clerk** – email - Cheddington Football Pitch - latest correspondence regarding Cheddington Football Team - just for info/to note.

**02.09.24 - Bob Kennedy, Marsworth PC** – email - MVAS in Cooks Wharf - discuss location Agreed but Marsworth Parish Council's responsibility if any issues occur.

### **120/24 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED**

Nothing to report.

### **121/24 FINANCIAL MATTERS**

*The September 2024 payments, in accordance with the financial report, were checked and signed off prior to the meeting by Cllr Fee and by Cllr Bevan.*

i B & C Landscaping's quote in the sum of £690 (plus VAT) to cut down to ground level all greenery (thistles, bushes, weeds etc) to front of Orchard Manor was approved.

ii The purchase of a Council Type 'G' Wreath in the sum of £50 for the 2024 Poppy Appeal was approved.

iii The annual insurance renewal with Hiscox in the sum of £3625.98 and to once again lock into a 3 year Long Term Agreement (LTA) with Hiscox Insurance Company Limited, at an LTA premium of £3,625.98 in order to ensure rate stability was approved.

iv Clerk advised that PKF Littlejohn's statutory fee in the sum of £1008.00 in respect of the Professional services rendered in connection with the Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2024 had been paid on receipt as required.

### **122/24 PLANNING MATTERS**

***To Consider Applications Received via Buckinghamshire Council: -***

24/00667/APP - Cheddington Recreation Ground High Street Cheddington Buckinghamshire - Construction of MUGA sport ground with the inclusion of 4 floodlight columns at 8m high – To comment Cheddington Parish Council supports this application.

***To Receive Determinations by Buckinghamshire Council: -***

No determination received at time of publication

***Other Planning Matters***

**22/02535/APP - 40 Mentmore Road Cheddington Buckinghamshire LU7 0SD - Demolition of existing dwelling and erection of 4 new dwellings and formation of new access - Application Withdrawn.**

### **123/24 TO DISCUSS VILLAGE SURVEY WORKING GROUP & SETTING A DATE FOR THE 1ST MEETING**

Clerk to send around potential dates.

### **124/24 REPORT ON ANY URGENT MATTERS**

It was agreed to purchase daffodil bulbs for the old allotments site.

### **125/24 DATE OF NEXT MEETING**

The next Parish Council meeting, which will be the October monthly meeting, will be held on Wednesday 2<sup>nd</sup> October 2024.

The meeting finished at 8.40 pm.

# CHEDDINGTON PARISH COUNCIL

## MINUTES OF THE SEPTEMBER MONTHLY MEETING HELD ON WEDNESDAY 4<sup>th</sup> SEPTEMBER 2024 AT 7PM IN THE PAVILION

FINANCIAL APPENDIX

MONTH 6

AS AT 02/09/2024

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL		PAVILION INCOME TO 02.09.24 FYI
<b>DIRECT DEBIT PAYMENTS DEBITED</b>							
DD107	19.08.24	N Power - Street Lights 01.06.24-30.06.24	£ 1,164.97	£ 232.99	£ 1,397.96		
DD108	21.08.24	Epson - Printer Subscription	£ 15.16	£ 3.03	£ 18.19		
DD109	22.08.24	BT re. wifi - Pavilion August 24	£ 43.11	£ 8.62	£ 51.73		
DD110	22.08.24	Bank Charges to 31 July 2024	£ 5.80	£ -	£ 5.80		
DD111	27.08.24	WAVE/Anglian Water Pavilion 12.05-11.08.24	£ 85.09	£ -	£ 85.09		
DD112	29.08.24	Nest - Clerk Pension August 24	£ 137.55	£ -	£ 137.55		
DD113	29.08.24	02 - Clerk's Mobile 13.08.24-12.09.24	£ 14.25	£ 2.85	£ 17.10		
DD114	29.08.24	WAVE/Anglian Water Allotments 15.05-14.08.24	£ 50.43	£ -	£ 50.43		
DD115	02.09.24	Buckinghamshire Council Waste July 24	£ 15.85	£ -	£ 15.85		
		<b>TOTAL DDs Made</b>	<b>£ 1,532.21</b>	<b>£ 247.49</b>	<b>£ 1,779.70</b>		
<b>DD PAYMENTS TO BE MADE</b>							
		<b>TOTAL DDs To Be Made/Clear</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>		
<b>ONLINE PAYMENTS MADE</b>							
OL116	07.08.24	CH Services Inv 230592 - Strimmer/lawnmower Repairs	£ 241.00	£ -	£ 241.00		
OL117	13.08.24	PKF Littlejohn Inv no SB20240404 - AGAR 23-24	£ 840.00	£ 168.00	£ 1,008.00		
OL118	13.08.24	Mrs E R Roberts - Handyfolk vouchers - British Garden Centres	£ 50.00	£ -	£ 50.00		
OL119	13.08.24	Mrs E R Roberts - ASHP Cage Stones - Wickes	£ 33.60	£ 7.00	£ 40.60		
OL120	23.08.24	E R Roberts - Salary August 24	£ 1,629.55	£ -	£ 1,629.55		
OL121	23.08.24	HMRC (06.08-05.9.24)	£ 423.30	£ -	£ 423.30		
OL122	29.08.24	Simon Barrow Inv SB August 24	£ 2,283.33	£ 456.67	£ 2,740.00		
OL123	29.08.24	Garry Campbell/Vision Building - Various Works	£ 695.00	£ -	£ 695.00		
OL124	29.08.24	Theodore Gray Inv 124659 - gov.uk email set up	£ 239.16	£ -	£ 239.16		
		<b>TOTAL OL Payments Made</b>	<b>£ 6,434.94</b>	<b>£ 631.67</b>	<b>£ 7,066.61</b>		
<b>ONLINE PAYMENTS TO BE MADE</b>							
OL125	05.09.24	E R Roberts - Expenses August 24	£ 27.12	£ 2.26	£ 29.38		
OL126	05.09.24	Lucy Lawson Inv no. 013	£ 363.00	£ -	£ 363.00		
OL127	05.09.24	Keith Malcolm Inv no.026	£ 429.00	£ -	£ 429.00		
OL128	05.09.24	Leighton Hire Centre Inv No 79102	£ 119.60	£ 23.92	£ 143.52		
OL129	05.09.24	Cheddington Village Hall Inv Nos 072425/082425	£ 126.00	£ -	£ 126.00		
OL130	05.09.24	PFL Group Inv No 2482 - Cableway Inspeccion Survey	£ 450.00	£ 90.00	£ 540.00		
OL131	05.09.24	Gallagher Insurance - Annual Renewal	£ 3,625.98	£ -	£ 3,625.98		
OL132	05.09.24	Hugo Hardy Architects Inv No 023 - MUGA Design and Planning	£ 2,500.00	£ -	£ 2,500.00		
		<b>TOTAL OL Payments To Be Made</b>	<b>£ 7,640.70</b>	<b>£ 116.18</b>	<b>£ 7,756.88</b>		
<b>CURRENT ACCOUNT - Community</b>							
R44	07.08.24	VAT 01.04.24-30.06.24	£ 4,343.95	£ -	£ 4,343.95		
R45	07.08.24	Wiktorija Sikorski Allotment Plots A1 & 3A	£ 6.00	£ -	£ 6.00		
R46	07.08.24	Kathryn Doubleday Allotment Plot 22C	£ 4.00	£ -	£ 4.00		
R47	12.08.24	Cheddington Petanque Inv Nos 2024/258&269	£ 45.00	£ 9.00	£ 54.00	£ 54.00	
R48	13.08.24	Zara Corby-Compton Inv No 2024/266	£ 33.75	£ 6.75	£ 40.50	£ 40.50	
R49	16.08.24	OFGEM	£ 51.71	£ -	£ 51.71	£ 51.71	
R50	16.08.24	Cheddington Tennis Club Inv 2024/261	£ 147.62	£ 29.52	£ 177.14	£ 177.14	
R51	16.08.24	Cheddington Tennis Club Inv 2024/265	£ 98.44	£ 19.69	£ 118.13	£ 118.13	
R52	18.08.24	Sylv Miles Inv No 2024/268	£ 56.25	£ 11.25	£ 67.50	£ 67.50	
R53	26.08.24	Hannah Mays Chandler Allotment Plot 3B	£ 2.00	£ -	£ 2.00	£ -	
R54	28.08.24	Elinor Purvis Inv No 2024/267	£ 67.50	£ 13.50	£ 81.00	£ 81.00	
T13	29.08.24	Transfer from Savings account	£ 5,000.00	£ -	£ 5,000.00		
			<b>£ 9,856.22</b>	<b>£ 89.71</b>	<b>£ 9,945.93</b>	<b>£ 589.98</b>	
<b>SAVINGS ACCOUNT - BMM</b>							
T13	29.08.24	Transfer to Current account	-£ 5,000.00	£ -	-£ 5,000.00		
			<b>-£ 5,000.00</b>	<b>£ -</b>	<b>-£ 5,000.00</b>		
<b>BALANCES 02.09.24</b>							
		Current A/c			£ 5,485.40		
		Savings A/c			£ 126,042.81		
		<b>TOTAL</b>			<b>£ 131,528.21</b>		
		Less DDs to be paid			£ -		
		Less Online Payments to be made			£ 7,756.88		
		<b>CURRENT BALANCE</b>			<b>£ 123,771.33</b>		